

46th Annual Conference on Explosives and Blasting Technique
January 26 - 29, 2020 • Hyatt Regency Denver at Colorado Convention Center
Denver, Colorado USA

Sponsored by the International Society of Explosives Engineers

The information in these instructions contains guidelines for the publication and presentation of your paper. Only papers that are submitted on time and presented at the conference will be published in the Conference Proceedings. Papers may be assigned to the General Session, the Blasters Forum Poster Session, various Workshops or Blasters Training Seminar.

IMPORTANT:

- Completed Paper is due **August 15, 2019**. ***We will adhere to strict deadlines***
- Please use **ISEE template** for proper paper format.
- **INCORRECTLY** formatted papers will be returned to the author for correction.
- Conference registration (along with final paper) for all authors must be paid in full by **November 30, 2019**.

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| AUTHOR/PAPER PUBLICATION INSTRUCTIONS |
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ACCEPTANCE OF PAPER:

- Abstracts are used for tentative selection of paper only.
- Final selection is based on the completed paper received on time and accepted by the Committee.
- Invited Papers for Workshop and Blasters Training Seminar will be reviewed by the Committee.

CONTENT MUST NOT BE COMMERCIAL:

- Papers and presentations should be educational and informative. They should not serve as an advertisement for a company or a product.
- Company name may appear once only on the first page, after the author's name and paper title.
- Describing a special type of product or service is fine, but a trade name may only be mentioned once.
- Company logos **cannot** be used in your paper.
- Special Workshop and Blasters Training Seminar Papers may be invited to identify and compare product and service information.

ANTI-TRUST, CVI AND ETHICS CAUTION

- Papers and presentations must comply with the antitrust laws of the United States.
- There should be no discussion of current or future prices or pricing procedures, markets, refusals to deal, profit margins or trade practices.
- It is the author's responsibility to make sure there is no Chemical Terrorism Vulnerability Information (CVI) in the paper they submit or in their presentation. Vulnerability Information (CVI) requires the establishment of a need to know, verification that recipients of the information are qualified, and assurance that precautions are taken to prevent unauthorized individuals from overhearing the discussion, observing the materials, or otherwise obtaining the information. Holders of Chemical Terrorism Vulnerability Information (CVI) must comply with any access and dissemination restrictions associated with CVI. Accordingly, there should be no discussion of Chemical Terrorism Vulnerability Information (CVI) at ISEE meetings.
- Papers and presentations must comply with the ISEE Code of Ethics.
- Papers should uphold and enhance the honor, integrity and dignity of the explosives industry

OFFICIAL LANGUAGE:

- All papers must be submitted in English, the official language of the conference.

LENGTH OF PAPER:

- The paper should be approximately 8 - 10 pages in length including addendums, charts, figures, graphics and references.

PAPER FORMAT - Sections of the paper should appear in the following order:

1. Title page including Abstract
2. Text material including tables, charts, and photographs appropriately positioned
3. Acknowledgements
4. References/Bibliographies

BIBLIOGRAPHIC FORMAT - The following sample format is recommended for references and bibliographies:

- Dowding, C. H., 1985, "Blast Vibration Monitoring and Control", Prentice-Hall, Inc., Englewood Cliffs, NJ, pp. 119-126.
- Kopp, J.W., "Observation of Flyrock at Several Mines and Quarries", Proceedings of the Twentieth Conference on Explosives and Blasting Technique, Austin, TX, January 30 - February 3, 1994, International Society of Explosives Engineers, Cleveland, Ohio, pp. 75-81.

PAGE FORMAT:

- **PAGE SIZE:** The page size is 8-1/2" x 11".
- **MARGINS:** Top, left and right margins are .75", Bottom is 1.25"
- **FONTS:** Times New Roman 12 for Text; Helvetica (or Arial) 12 for Headings.
- **PARAGRAPHS:** **DO NOT** indent paragraphs. **DO** skip one line between paragraphs.
- **JUSTIFICATION:** Papers should be fully justified if possible and single spaced.
- **MEASUREMENTS:** **Both** metric and imperial units **must** be included.
- **TEXT:** All headings should be aligned to the left.
- **COLUMNS:** **DO NOT** use columns, or boxes around text.
- **CASE:** Be sure to use upper AND lower case letters. Papers submitted in **capital letters will be returned.**
- **TITLE PAGE:** Headings should be centered. Do not use all capital letters in the title.
- **FORMAT:** Sample pages in proper format are shown at the end of this instruction packet. **See template for formatting details.**
- **INCORRECTLY prepared papers will be returned to the author for correction.**

NUMBERING PAGES AND SECTIONS:

- **Do not** number pages, paragraphs or headings.
- **Do not** include any type of header or footer text, graphics, etc.
- **Do** number photos, tables, figures, and charts.
- References/bibliographies should be numbered or alphabetized as appropriate.

THIRD PARTY AUTHORIZATION:

- Do not include content whose copyright is owned by others without their formal authorization. It is the author's responsibility to obtain permission for use of copyrighted material from other sources (including the Internet).
- If the copyright holder restricts you from use in your paper, you may not include the material.
- It is extremely important that you identify the copyright holder in the paper.

PROCEEDINGS:

- Only completed papers, submitted on time and presented in the appropriate format will be published in the Proceedings.
- Authors will receive one complimentary Proceedings per paper with paid conference registration.

COMPLETED PAPERS:

- Completed papers must be downloaded in **3 ways: a PDF format, a Word document** and a **PDF blind version**, (removing the authors name and company name from all locations. Do not include name or company in the blind file name).
- Papers need submitted by August 15, 2019 using the online submission site. If you have any questions, contact Patrick Lang at lang@isee.org.

DATES TO REMEMBER:

- August 15, 2019 - Last date for submitting accepted papers – **We will adhere to strict deadlines this year. Please submit your paper BEFORE the deadline.**
- November 1, 2019 - Notification of final paper acceptance
- November 30, 2019 - Conference registration deadline for authors
- Jan. 26 - 29, 2020 - 46th Annual Conference, Denver, Colorado USA